

ROLE APPLIED FOR:	
ORGANISATION:	UAE SOUTH BANK <input type="checkbox"/> · SOUTH BANK UTC <input type="checkbox"/> · TRUST HEAD OFFICE <input type="checkbox"/>

### DATA PROTECTION NOTICE

Throughout this form we will request personal data about you. We will only use this data in line with data protection legislation and for one or more of the following reasons permitted in law: you have given us your consent; we must process it to comply with our legal obligations.

### INSTRUCTIONS IMPORTANT, PLEASE ENSURE YOU READ THIS SECTION BEFORE SUBMITTING

- Please complete all sections of this form using black ink or type.
- The sections of this application form which include your personal details and equalities monitoring information will be detached prior to shortlisting to ensure your application is dealt with objectively.
- Please attach a supporting statement to this application form, or use the space provided on this form, detailing your suitability for the post. This should be no more than two sides of A4.
- Applications will only be accepted if they are completed in full.
- Once completed, please send this application form to the contact detailed on the recruitment pack.

### PERSONAL DETAILS

Title ( <i>ie. Mr/Ms, Miss</i> )	
Legal forename and middle name(s)	
Preferred forename	
Legal surname	
Previous name(s)	

### CONTACT DETAILS

Home address	
Post code	
Home phone	
Mobile phone	
Email address	

## DISCLOSURE AND BARRING, AND RECRUITMENT CHECKS

South Bank Academies is legally obligated to process an enhanced Disclosure and Barring Service (DBS) check before making appointments to relevant posts. The check will reveal spent and unspent convictions, cautions, reprimands and final warnings, and any other information held by local police that is considered relevant to the role. Any information that is “protected” under the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 will not appear on a DBS certificate. For posts in regulated activity, the DBS check will include a barred list check. It is an offence to seek employment in regulated activity if you are on a barred list. Any data processed as part of the check will be processed in accordance with data protection regulations and our privacy notice.

Do you have a DBS certificate?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Certificate No:	<input type="text"/>
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Is this check on the update service?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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If you have lived or worked outside of the UK for more than six months during the last five years, we will need additional information in due course, including an overseas police check from the country of residence.

Have you lived/worked outside of the UK for more than 6 months in the last 5 years?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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Any job offer will be conditional on the satisfactory completion of the necessary pre-employment checks. We will not ask for any criminal record information until we have received the results of a DBS check. Any convictions listed on a DBS check will be considered on a case-by-case basis.

## RIGHT TO WORK IN THE UK

Do you have the right to work in the UK?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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Please detail the type of document you hold for right to work in the UK.	<input type="text"/>
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What date did you become resident in the UK?	<input type="text"/>
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We will require you to provide evidence of your right to work in the UK in accordance with the Immigration, Asylum and Nationality Act 2006. By signing this application, you agree to provide such evidence when requested.

## DISABILITY AND ACCESSIBILITY

The Trust is committed to ensuring applicants with disabilities or impairments receive equal opportunities and treatment. If you have a disability or impairment, and would like us to make adjustments or arrangements to assist if you are called for an interview, please state the arrangements you require:

<input type="text"/>
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## RELATIONSHIP TO THE TRUST AND ITS SCHOOLS

Please list any personal relationships that exist between you and: Trustee or Board member; Staff; Student.

Name	Relationship to you	Role
<input type="text"/>	<input type="text"/>	<input type="text"/>

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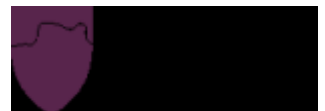
## DECLARATION

I confirm the information I have provided is correct. I agree, if I am appointed, you may carry out appropriate checks for any records, convictions or cautions against me. I am aware that information for enhanced disclosure must be made available if appropriate. I agree to you carrying out other appropriate checks if you need to do so, and that I will comply with requests for supporting documentation for these checks.

Name (*please print*):

Signature:

Date:



## CURRENT EMPLOYMENT DETAILS

Please complete the following sections comprehensively, providing correct spellings for email address, and post codes for addresses. If you are appointed and incorrect information is supplied, it may delay your appointment to the post.

Job title			
Name of organisation			
Address			
Phone		Email	
Start date		End date	
Contract type	(ie. Temp, Perm)		
Salary		Allowances	
Description of responsibilities			
Why are you leaving?			

## PREVIOUS EMPLOYMENT

Please provide details of all previous employment, listing the most recent employment first.

Job title	Name and contact details of employer	Dates employed	Description of responsibilities	Reason for leaving

## EDUCATION AND QUALIFICATIONS

Please provide details of education from secondary school onwards. You will be required to produce evidence of qualifications, if relevant to the role and specified in the role person specification.

Dates attended (month and year)	Name and address of school/college/university	Courses studied and qualifications gained (including grades)

## TRAINING AND PROFESSIONAL DEVELOPMENT

Please give details of training or professional development courses undertaken in the last three years that are relevant to your application.

Course dates	Length of course	Course title	Qualification obtained	Course provider

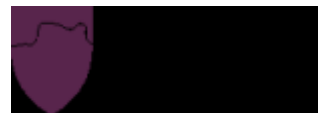
**TEACHER STATUS THIS SECTION IS FOR TEACHING APPLICATIONS ONLY**

Do you have QTS?	
QTS certificate number (where applicable)	
Teacher reference number	
Date of qualification	
Are you subject to a teacher prohibition order, or an interim prohibition order, issued by the secretary of state, as a result of misconduct?	
Are you subject to a General Teaching Council sanction or restriction?	
Are you an NQT?	
If yes, how many terms of your induction period have you successfully completed?	

**REFERENCES**

Please provide details of referees, covering your employment during the last five years, who are able to comment on your suitability for this post. One must be your current or last employer. If you have not previously been employed, provide details of a referee from your school/college/university or other suitable individual. Please inform your referees that you have listed them, and to expect a request for a reference should you be shortlisted. We reserve the right to seek any additional references we deem appropriate and, in the case of teaching posts, it is our policy to contact the Principals of all previous schools for a reference.

NAME	RELATIONSHIP TO YOU	ORGANISATION AND ADDRESS	PHONE NUMBER	EMAIL ADDRESS	CAN WE CONTACT BEFORE INTERVIEW?



## SUPPORTING STATEMENT/ADDITIONAL INFORMATION

Please provide any additional information relevant to this application. Please focus your narrative on the skills and experience which outline your suitability for the post, referring to the job description and person specification to evidence this. You may also wish to list additional skills or relevant special interests. Please do not exceed two sides of A4. You may attach your supporting statement as a separate document; please insert 'see attached' in the box below.



## EQUALITIES MONITORING INFORMATION

We are bound by the Public Sector Equality Duty to promote equality for everyone. To assess whether we are meeting this duty, whether our policies are effective and we are complying with relevant legislation, we need to know the information requested below. This information will not be used during the selection process. It will be used for monitoring purposes only.

Date of Birth	<b>D</b>	<b>D</b>	<b>M</b>	<b>M</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>

What is your sex?	<b>Male</b>		<b>Female</b>	
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What is your gender?	<b>Male</b>	<b>Female</b>	<b>Other</b>	<b>Prefer not to say</b>

Do you identify as the gender you were assigned at birth?	<b>Yes</b>	<b>No</b>	<b>Prefer not to say</b>

How would you describe your ethnic origin?						
<b>White British</b>	<b>White Irish</b>	<b>Gypsy or Irish Traveller</b>	<b>Any other White background</b>	<b>Black African</b>	<b>Black Caribbean</b>	<b>Any other Black background</b>
<b>Bangladeshi</b>	<b>Indian</b>	<b>Pakistani</b>	<b>Mixed White &amp; Asian</b>	<b>Mixed White &amp; Black African</b>	<b>Mixed White &amp; Black Caribbean</b>	<b>Any other mixed background</b>
<b>Arab</b>	<b>Any other ethnic group</b>	<b>Prefer not to say</b>				

Which of the following best describes your sexual orientation?				
<b>Bisexual</b>	<b>Heterosexual/ straight</b>	<b>Homosexual</b>	<b>Other</b>	<b>Prefer not to say</b>

What is your religion or belief?						
Agnostic	Atheist	Buddhist	Christian	Hindu	Jain	Jewish
Muslim	Sikh	Pagan	Other	No religion	Prefer not to say	

Are you pregnant?	Yes	No	Prefer not to say

Have you given birth within the last twelve months?	Yes	No	Prefer not to say

Are your day to day activities significantly limited due to a health problem or disability which has lasted, or is expected to last, at least 12 months?	Yes	No	Prefer not to say

If you answered yes to the above question, please state the type of impairment. Please tick all that apply. If none apply, please tick 'other'.

Physical impairment	Sensory impairment	Learning disability/difficulty	Long-standing illness	Mental health condition	Developmental condition	Other

